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## M A K E S P A C E

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### WEEKEND WORKSHOP POLICIES

- You may register for a Weekend Workshop via our website, in person, or by calling the shop at 571-777-8783.
- Payment in full is required to secure your space in a Weekend Workshop.
- Each Weekend Workshop is limited to 8 participants; this ensures each attendee will receive plenty of hands on instruction, as well as giving the participants the chance to get to know one another. Due to the limited available spaces, registration for Weekend Workshops is non-refundable. Please check your schedule carefully before registering.
- Minimum Registration: In order for a Weekend Workshop to be held, we require a minimum of three students enrolled. We reserve the right to cancel a class if we do not get the minimum registration needed. In the rare event that we need to cancel a workshop for which you are registered, you will receive a full refund of the fees paid.
- A week or two before the Weekend Workshop start date, you will receive an email with information about the weekend: a supply list, some of our favorite places around Old Town, and a few questions about your preferences. If the e-mail address you used to register via PayPal is different from the e-mail you use for everyday correspondence, please contact us so we can make a note of your preferred e-mail address.
- All classes and workshops are for students aged 18 and over, unless specified otherwise.
- Please no food or drink (aside from water in covered containers) in the workspace.
- Each workspace includes a locker for you to use for your personal belongings.
- All Workshops are held in our light-filled, fully equipped, delightful workspace in Old Town, Alexandria.
- Sewing involves the use of sewing machines and irons, as well as needles, scissors, and rotary cutters. By your participation in any class, workshop, lesson, or workspace usage, you agree to release and hold harmless Stitch Sew Shop, it's instructors, and employees from any and all claims and liability related to any accident that may arise as a result.
- All sewing machines and essential tools are provided; you need only to bring your class supplies. If you prefer to bring your own machine, please let us know ahead of time so we can plan accordingly.